

HOW TO CREATE A PRINT-READY FILE - SPIRAL-BOUND NOTEBOOKS

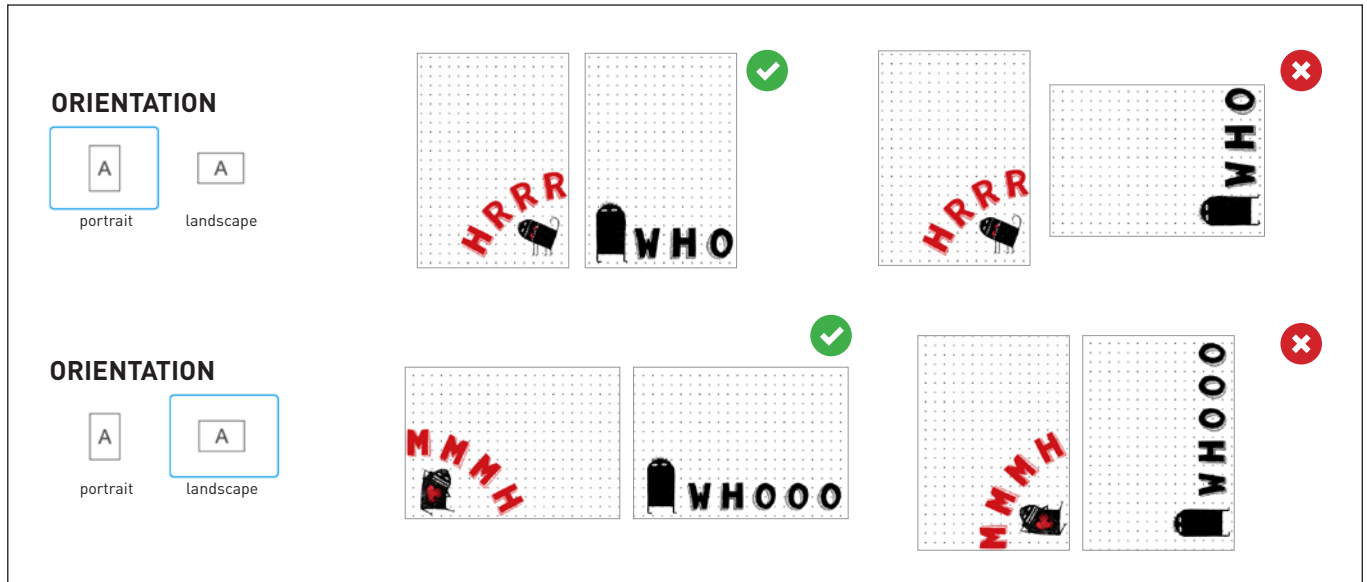
The following instructions will help you create a print-ready file. If after reading them you are still unsure about anything, please visit the FAQ section of our website, request a professional File Check or contact customer services.

1 FILE FORMAT

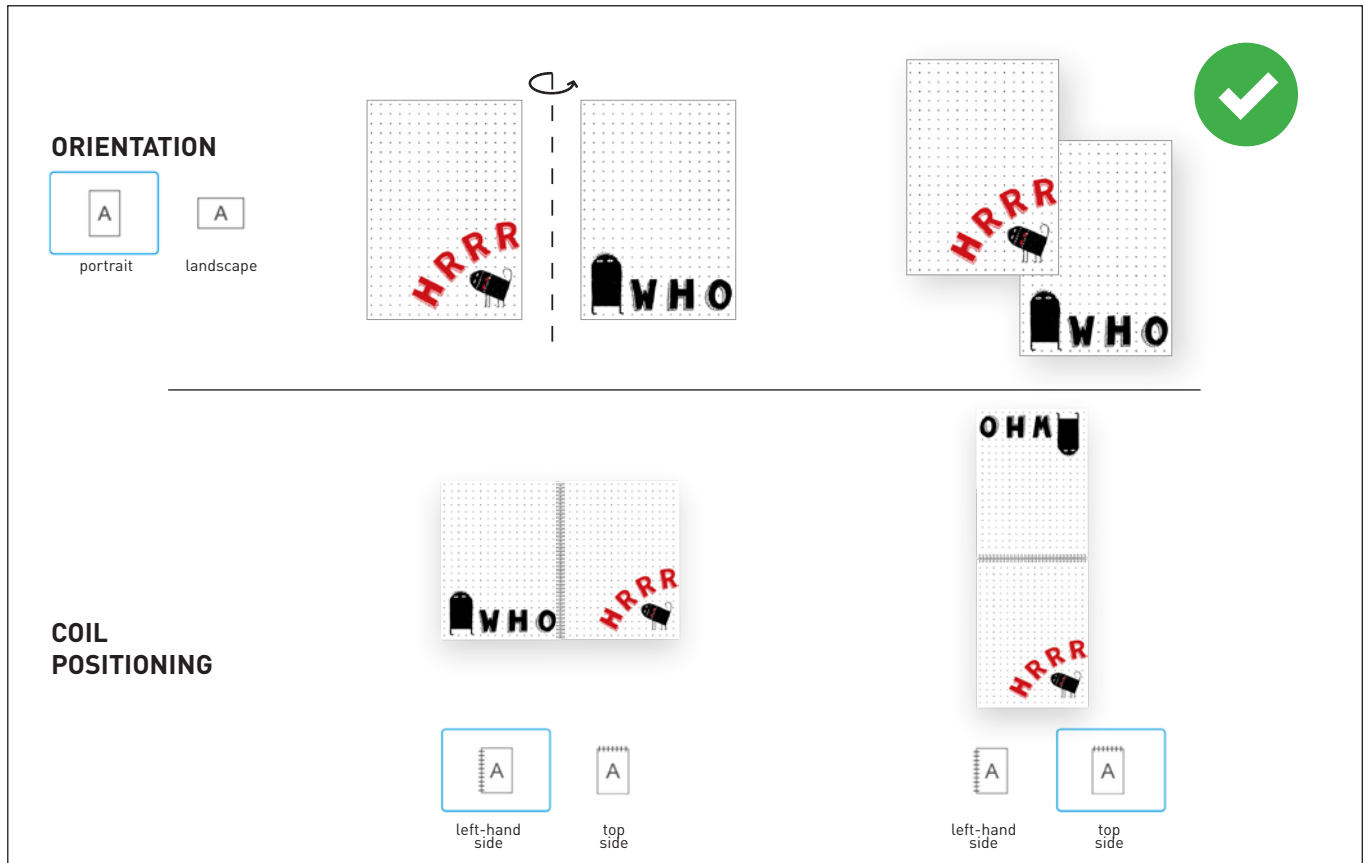
Send your file in PDF format in 1:1 scale (not password protected).

2 FORMAT ORIENTATION

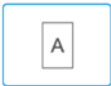

The orientation of the pages of the PDF must match the choice made in your order (landscape or portrait). Both pages must have the same orientation. Once you have saved the PDF file, ensure you do not rotate the pages using Acrobat.

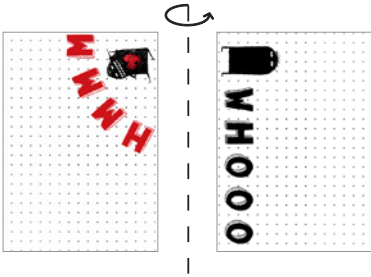


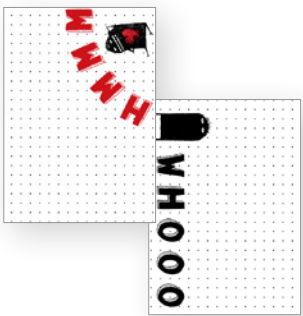
PLEASE NOTE: For **double-sided printing** the sheet is rotated around its vertical axis, as if turning the pages of a book: bear this in mind when positioning the text, as well as considering the orientation chosen in your order and the positioning of the coil.



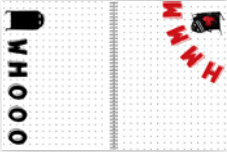
ORIENTATION

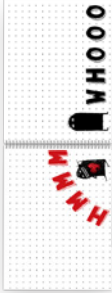
 portrait
  landscape

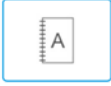




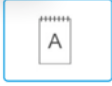


COIL POSITIONING


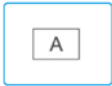


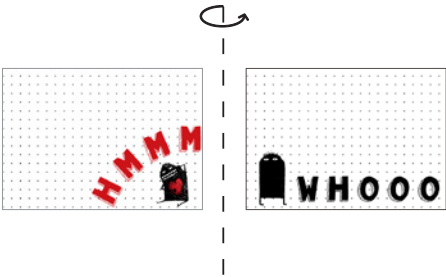


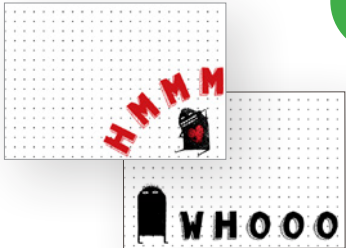
 left-hand side
  top side

 left-hand side
  top side

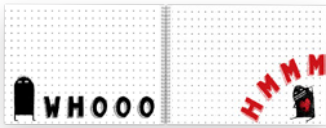
ORIENTATION

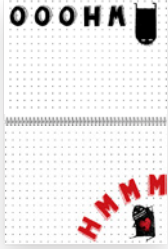
 portrait
  landscape

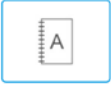







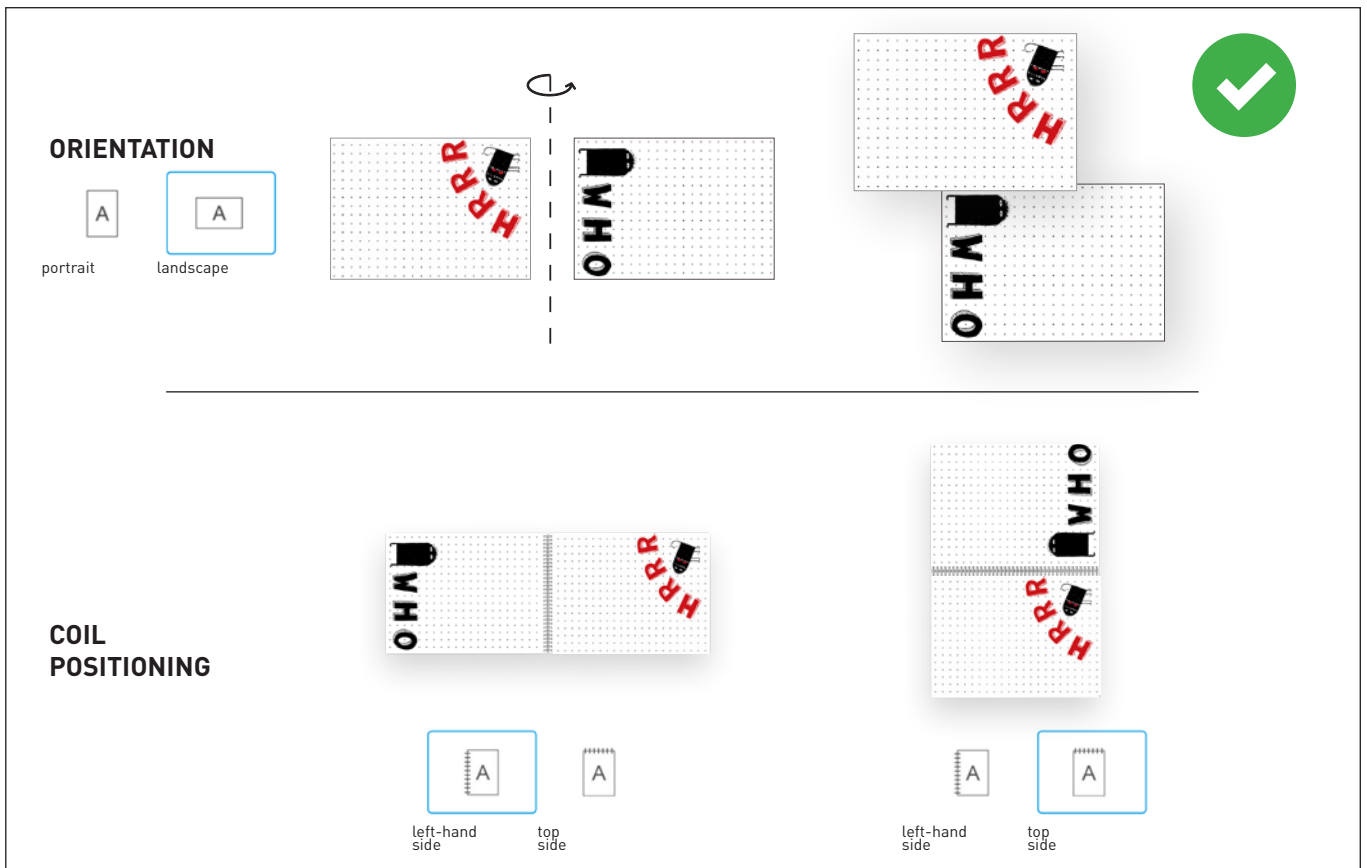
COIL POSITIONING





 left-hand side
  top side

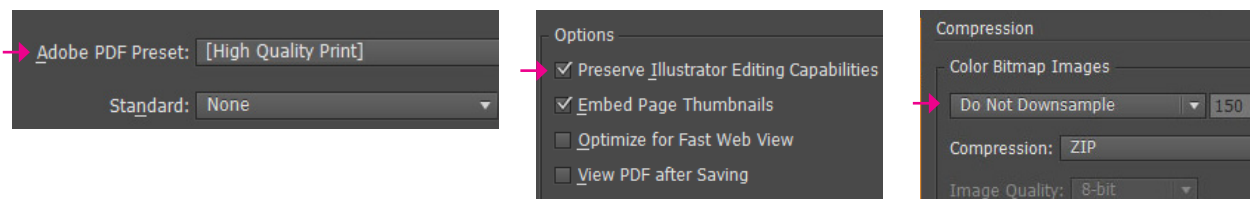
 left-hand side
  top side



3 TEMPLATE

Always download **the template** for the product you purchased from the website and use it as the basis for positioning your artwork: this will make it easier to create a print-ready file. Create one file for the cover and another for the inside pages. Once you have added your artwork, **delete all the guidelines**.

Save the PDF in high quality, without downsampling and keeping the layers separate.

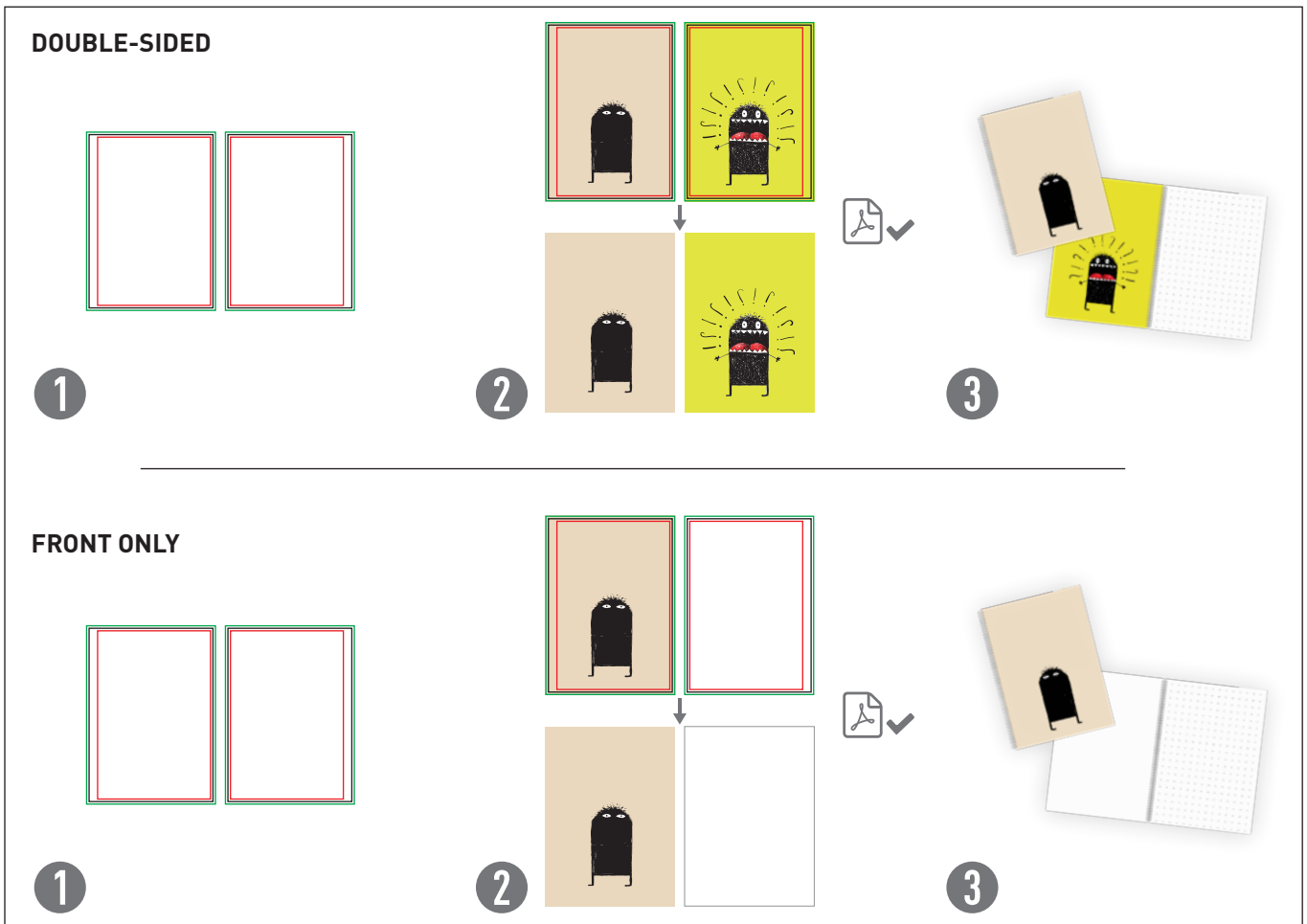


4 CREATING THE COVER

The cover should always be supplied on a two-page PDF file.

If only the front cover is being printed, please give the file a second (blank) page anyway.

Remember that only the front and inside front cover will be printed. The paperboard back cannot be customised.

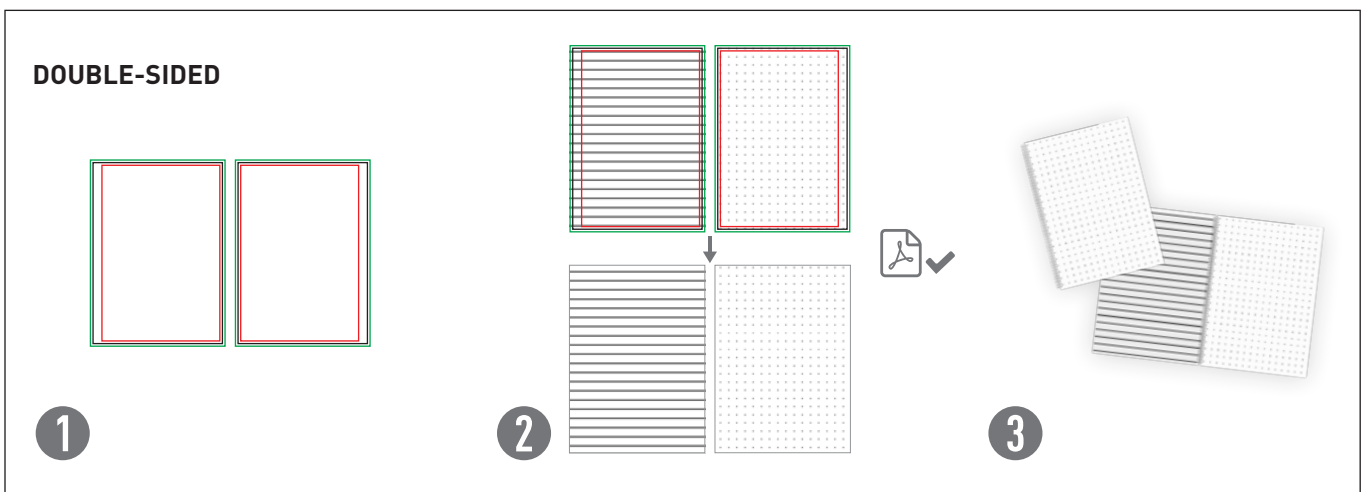


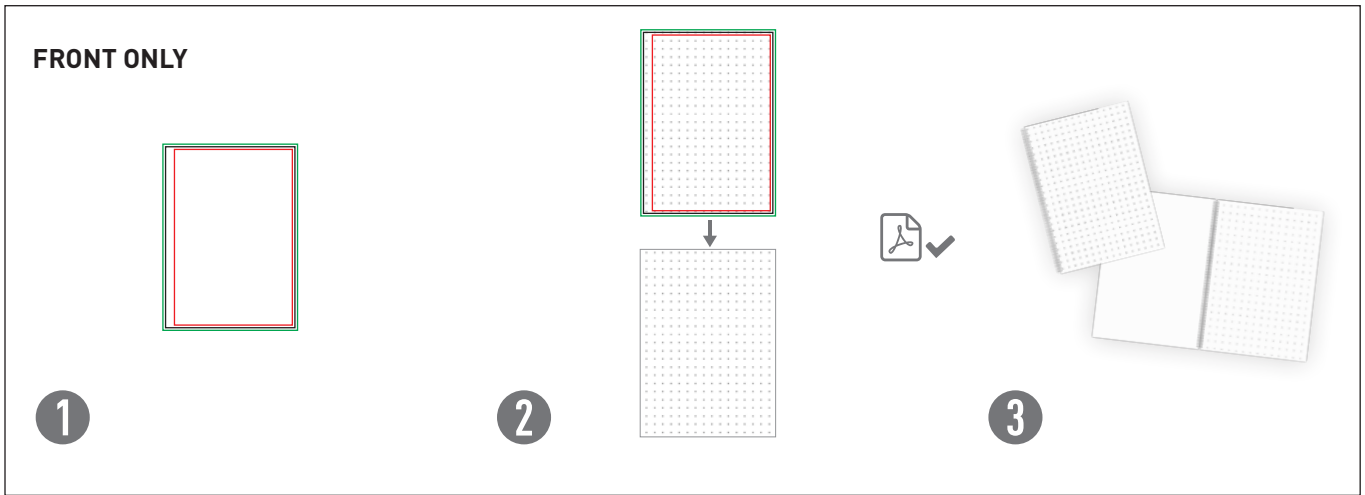
5 INSIDE PAGES

A page comprises two sides, the front and back. You can choose from 50 or 100 inside pages, which can be printed on the front only or with a different front and back.

For front-only printing, send us a single-page PDF file.

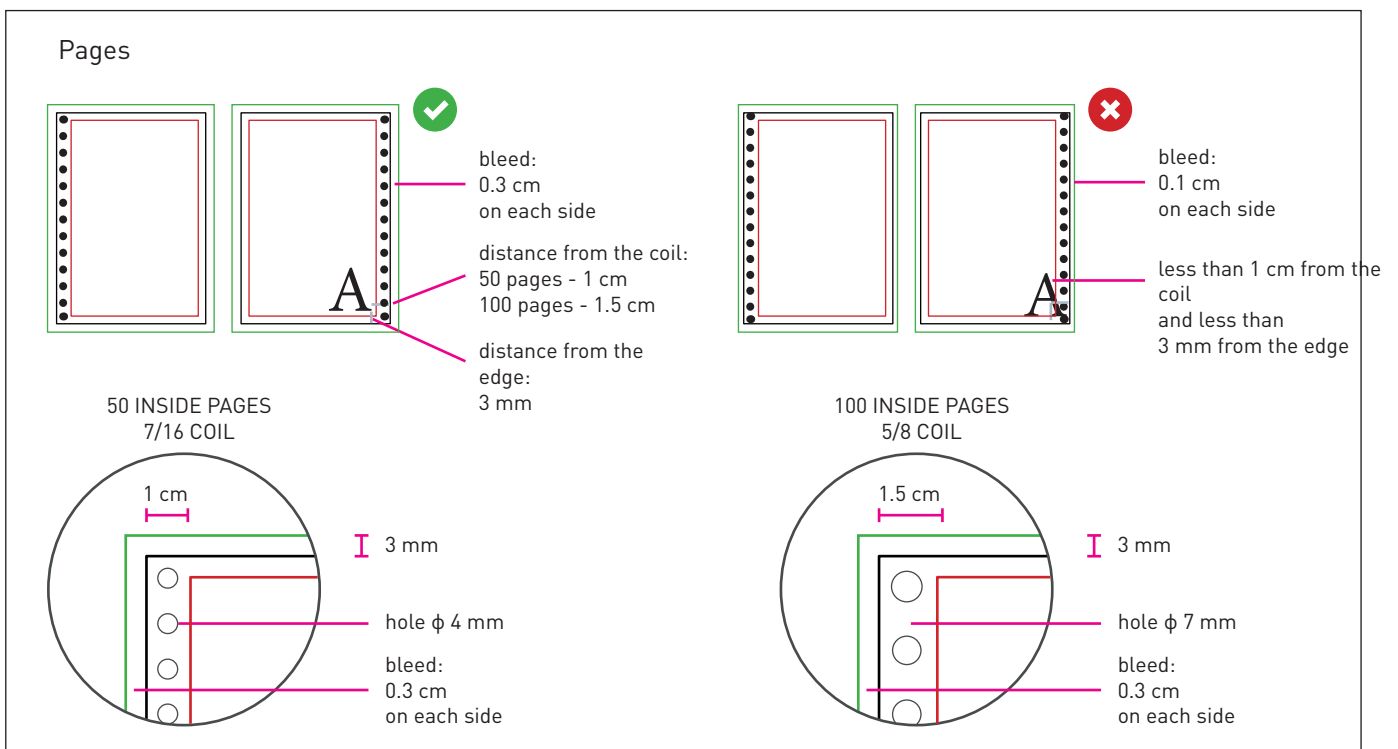
For different designs on the front and back, send us a two-page PDF file.





6 MARGINS AND BLEED

Download the template for the product you have purchased; **the required bleed of 3 mm** will already be in place. We recommend placing text at least **3 mm** from the cut line and with a gap of 1 cm on the side with the coil for the 50-page version and 1.5 cm for the 100-page version.



7 RESOLUTION

The optimal resolution for the print files is **300 dpi**.

8 COLOURS

All files should be sent in **CMYK** (cyan, magenta, yellow, black), with the **Fogra 39 colour profile**. Images in RGB or with PANTONE colours will be converted automatically using a standard colour separation profile.

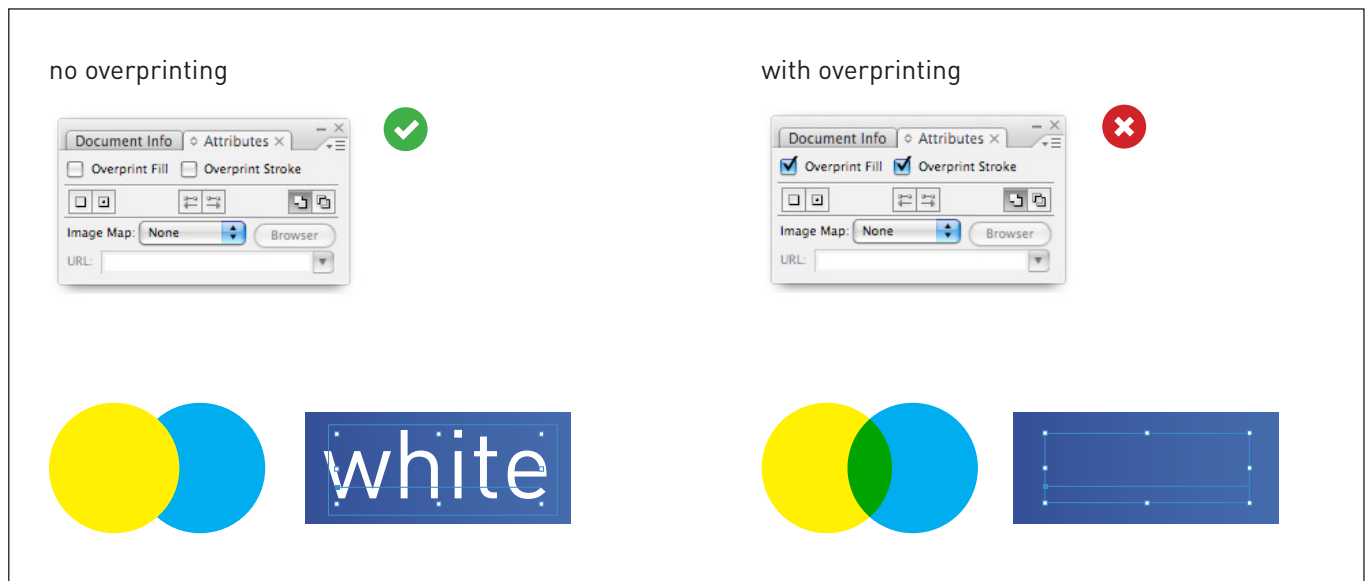
9 FONTS

Fonts should be **embedded in the PDF or converted into curves/paths**. The minimum font size (below which we cannot guarantee perfect print quality) is 6 pt.

10 ADDITIONAL INFORMATION

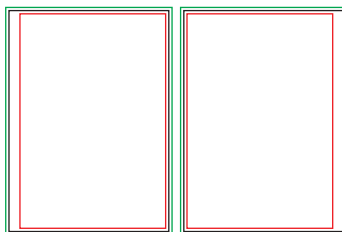
The vector paths should have a weight of at least **0.25 pt**. We **do not advise placing frames and passepartouts too close to the edges**, to avoid any inaccuracy due to the cutting tolerances.

By default, when overlapping opaque colours are printed, the top colour knocks out the area underneath. Overprinting prevents knockouts and allows the inks to overlap. To avoid unexpected colour results, **check that your file does not contain overprinted objects or text**.

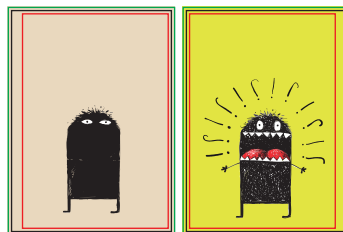


GOOD TO KNOW - Small format

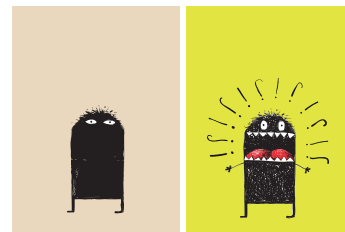
COVER



DOWNLOAD THE
TEMPLATE



INSERT YOUR
ARTWORK

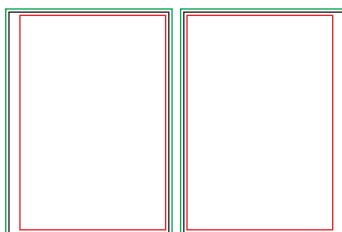


DELETE ALL
GUIDELINES

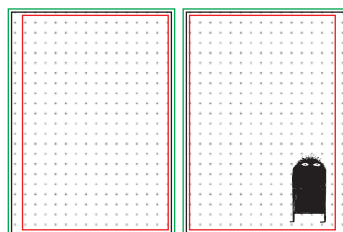


SAVE
THE PDF

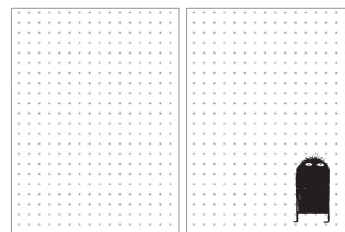
INSIDE PAGES



DOWNLOAD THE
TEMPLATE



INSERT YOUR
ARTWORK



DELETE ALL
GUIDELINES



SAVE
THE PDF



PDF



300 dpi



CMYK



FOGRA 39



3mm of bleed



crop marks